

The Town of Sturgeon Bay called its monthly meeting to order at 7:00 p.m. on Monday, November 2, 2015, at the Knights of Columbus Hall, Chairman Dan Cihlar presiding.

Roll call indicated the following Board members present: Chairman Dan Cihlar, Supervisor Carol Schuster, Supervisor Paul Skup, and Clerk Nancy Anschutz.

Meeting minutes from the October meeting were read. A motion to approve the minutes as read was made by Chairman Cihlar, 2<sup>nd</sup> by Supervisor Schuster.

Treasurer's report:	Checking	\$100.00
	Money Market	\$24,775.67

A motion to approve the Treasurer's Report was made by Supervisor Skup, 2<sup>nd</sup> by Supervisor Schuster.

**Old Business:**

**Roads/Signs –**

- Supervisor Schuster reported a pot hole at Portage Park needs to be filled. Chairman Cihlar will check both Portage Park and Lallemond Road and then notify the DC Hwy. Dept.
- Chairman Cihlar will also follow up with the County about the 4 or 5 pot holes on South Lake Michigan Drive, just south of Silverdale that need to be filled.
- The town's application has been submitted for the 2016-2017 Town Road Discretionary Improvement Program (TRID). Tagge Road was the project selected at estimated cost of \$182K. Selection will be made at the State level.

**Zoning/Permit Issues –**

A proposed text amendment related to woodland clearing was discussed. The Board went on record as supporting the proposed text change because the land "use" will remain in agriculture. Want to ensure regulation remains for tree plantations in agriculture zoning only – would not want regulation applied to general "woodlands".

A copy of a text amendment being sponsored by the Resource Planning Committee relating to shoreland zoning standards was given to Board members. This for information only – state statutes preclude towns from exercising veto authority over shoreland zoning regulations.

**New Voting Equipment –**

The town will take ownership of new voting equipment on Wed., Dec. 2<sup>nd</sup>. Chairman Cihlar will pick up the equipment with his truck and bring to the KC bldg. Old steel voting booths stored in the attic of the KC bldg. will be removed. One booth will be donated to the Sturgeon Bay Museum; others disposed of.

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**New Business:**

**Chief Inspector Training** – Clerk Anschutz asked that the new Chief Election Inspector, Sheila Haynes, be paid for her time spent at training sessions. First training will be Tuesday, Dec. 1<sup>st</sup> in Suamico from 12:30 to 3:30 plus two hours for travel. Second training will be on Wed., Dec. 2<sup>nd</sup> from 1:30 to 3:30 at the DC Courthouse. Board agreed she should be reimbursed at \$8.00 per hour plus mileage.

**DC Tourism Zone Commission** – The DCTZC advised the town that Richard Briggs has resigned from his position and asked if we could find a replacement. Clerk Anschutz will contact a couple people recommended. The Board approved DCTZC's request to send a letter to Airbnb asking for their support in informing and enforcing our room tax ordinance. That letter will be mailed on Dec. 1<sup>st</sup>.

**County Board Activity:** Representative Kohout reported on the Oct. 27<sup>th</sup> County Board meeting. Items included; pay rates for part time/seasonal employees, transfer of non-budgeted funds to complete the Brussels Hill Public Safety Radio System to the new Verizon Tower; and transfer of easements – Clark Lake Dam to the Town of Sevastopol.

**Public Discussion:** Bill Utley thanked the Board for supporting the repairs and improvements to Canal Park. Posts have been straightened, repairs made to parking lot pavement where needed and rubber bumpers have been put in place.

**Other Correspondence:** Clerk Anschutz handed out to Board members the Sheriff's incident report for May thru August and an invitation from SD School District to attend a "*Conversation on Thursday, Nov. 5<sup>th</sup> from 5:30 – 8:00 p.m.*" to provide the district with key interests and some goals. Anschutz also reminded the Board the 2016 Budget Hearing will be at 5:00 p.m. on Monday, Nov. 23, 2015.

Following the review and payment of bills, a motion was made by Chairman Cihlar, 2<sup>nd</sup> by Supervisor Schuster to adjourn at 8:20 p.m. Motion was approved and carried.

Respectfully submitted,  
Nancy Anschutz, Town Clerk