

The Town of Sturgeon Bay called its monthly meeting to order at 7:30 p.m. on Monday, June 3, 2013 at the Knights of Columbus Hall, Chairman Dan Cihlar presiding.

Roll call indicated the following Board members present: Chairman Dan Cihlar, Supervisor Paul Skup, Supervisor Carol Schuster and Clerk Nancy Anschutz.

Minutes from the May meeting were read. A motion to approve the minutes as read was made by Supervisor Schuster, 2nd by Chairman Cihlar.

Treasurer Gustafson reported:	Checking	\$119.98
	Money Market	\$162,133.97

A motion to accept the Treasurer's Report was made by Chairman Cihlar, 2nd by Supervisor Skup.

Old Business:

A) Roads/Signs –

- Chairman Cihlar reported on the following road projects:
 - End of Deer Trail Lane will be graded by the County.
 - The asphalt overlay on West Silverdale is scheduled to be done in June.
 - Chip seal projects are scheduled for the week of July 22nd.
 - Chairman Cihlar will contact the County and have them replace the Buffalo Ridge Road sign that is missing.
 - Chairman Cihlar will go out to Buffalo Ridge Trail and if any tires are still in the right of way, he will pick them up and have disposed.

B) Zoning/Permit Issues –

- Jack Chop has applied for a *Petition for Grant of Variance* at 2325 South Lake Michigan Drive. He is proposing a 20' x 24' detached garage. Variance required due to a navigable stream on the property. Following review and discussions, the Board went on record as being in agreement with Mr. Chop's plan. It is a hardship case and the current layout is the only option for his site. Chairman Cihlar and Supervisor Schuster are both in agreement; Supervisor Skup refrained from voting due to a conflict of interest.
- Sue Vanden Langenberg, Zoning Administrator for DC Planning Dept. met with Jeff Annoye and discussed the County zoning ordinance standards and what is required to continue with his building project at the corner of Silverdale Rd. and Cty Rd U. She will monitor this project as it moves forward.

New Business:

- A) The 2012 Annual Fire Report was handed out to Board members. The Sturgeon Bay Fire Dept. responded to a total of 50 calls in the town in 2012; 25 were fire calls and 25 emergency medical calls. Cost to the town for fire protection in 2012 was \$89,605.00.
- B) The question was raised about having a prior supervisor continue issuing burn permits on behalf of the town. WTA advised he would need to be added to town's insurance and workers' comp. policy. Following discussion, the Board elected not to proceed with this suggestion. A motion was made by Chairman Cihlar, 2nd by Supervisor Schuster that the issuance of burn permits will remain by Town Board members only.
- C) Clerk Anschutz asked permission to purchase virus protection for the towns' computer and also asked about replacing colored toner cartridges for the copy/printer. The Board gave permission to purchase the virus protection for the computer, but does not want to spend the money to replace color toner cartridges due to the price (color cartridges around \$60.00 each for 3 colors). All copies and printing will be with black ink only.
- D) A motion was made by Supervisor Skup, 2nd by Chairman Cihlar, to renew the liquor license for the DC Rod and Gun club. A motion was made by Chairman Cihlar, 2nd by Supervisor Schuster, to renew the liquor license for 27 Pines Golf Course. All were in agreement.

County Board Update by Sue Kohout:

Activities included:

- Approve hanger site agreement.
- Parks & Airport will apply for grants for snowmobile trails.
- Prepare resolution for Cana Island – Wisconsin Coastal Management Grant needs matching funds to proceed with long term project to restore the lighthouse.
- County did not use all the snow removal funds – will be put back into reserve.
- Replacement of failed audio and visual conference equipment in a 3rd court room. Saves the expense of having to transfer individuals from out of town for hearings.
- Continue to update job descriptions and will apply to formulas in order to come up with reasonable wage compensations.
- Continuing to work on Administration Manual.

Following review and payment of bills, a motion was made by Chairman Cihlar, 2nd by Supervisor Skup, to adjourn at 8:50 p.m. Motion was approved and carried.

Respectfully submitted,
Nancy Anschutz, Town Clerk