

The Town of Sturgeon Bay called its monthly meeting to order at 7:00 p.m. on Monday, March 7, 2016, at the Knights of Columbus Hall, Chairman Dan Cihlar presiding.

Roll call indicated the following Board members present: Chairman Dan Cihlar, Supervisor Carol Schuster, Supervisor Paul Skup, and Clerk Nancy Anschutz.

Meeting minutes from February's meeting were read. A motion to approve the minutes as read was made by Supervisor Skup, 2<sup>nd</sup> by Supervisor Schuster.

Treasurer's report:	Checking	\$55,808.43
	Money Market	\$67,217.32
	For a Total of	\$123,025.75

A motion to approve the Treasurer's Report was made by Chairman Cihlar, 2<sup>nd</sup> by Supervisor Schuster.

**Old Business:**

**Roads/Signs –**

- Still waiting for announcement on the towns TRIP-D application
- On the corner of Silverdale and Sand Lane, three trees are impacting the view. Property Owner will have these trees transplanted this spring.
- Annual Road Tour scheduled for Saturday, April 16<sup>th</sup>, starting at 7:00 a.m. from 1976 Cty Road U. Clerk will post notice.

**Zoning/Permit Issues –**

- The clerk handed out new pages for zoning manuals
- The clerk informed the Board that the requested ordinance amendment to reduce side/rear setbacks for smaller, open-sided structures in some multiple occupancy developments was denied.
- Meeting notice from Planning/Zoning Dept. was handed out. An educational meeting will be held March 30<sup>th</sup>, 5:30 to 7:30 p.m. regarding recent and forthcoming changes due to Wisconsin's budget bill.

**DC Tourism Zone Commission –**

- The DCTZC is still looking for a replacement to represent the Town of Sturgeon Bay.
- As of May 1, 2017, the Town of Sturgeon Bay will be required to file an annual report with the WDOR reporting room tax collected. DCTZC will draft a copy of the reporting form for our town to e-file.

**New Business:**

- IOH permits from Gilbert Farms and Rio Creek Feed Mill have been received. Chairman Cihlar signed the annual permits and Clerk will return accordingly.

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BOR Certification - Clerk Anschutz ordered the 2016 Board of Review Training DVD and expects delivery any day.

**County Board Activity:** Sue Kohout reported on the recent county board activity:

- Shared a video titled "*What Are Counties*". Short video showed what services counties provide,
- Stated that the County has taken ownership of Clay Banks Road, located in the City. The County now responsible for road maintenance,
- Reported a recent survey confirms that the old highway shop on 14<sup>th</sup> Avenue in the City of Sturgeon Bay can be repurposed and used. Next step will be design selection for a new combined senior and ambulance center.

**Public Discussion:** None

**Other Correspondence:** None

Following the review and payment of bills, a motion was made by Chairman Cihlar, 2<sup>nd</sup> by Supervisor Skup to adjourn at 8:00 p.m. Motion was approved and carried.

Respectfully submitted,  
Nancy Anschutz, Town Clerk