

The Town of Sturgeon Bay called its monthly meeting to order at 7:30 p.m. on Monday, March 4, 2013 at the Knights of Columbus Hall, Chairman Dan Cihlar presiding.

Roll call indicated the following Board members present: Chairman Dan Cihlar, Supervisor Harry Porter, Supervisor Paul Skup and Clerk Nancy Anschutz.

Minutes from February's meeting were read. A motion to approve the minutes as read was made by Supervisor Porter, 2nd by Chairman Cihlar.

Treasurer's Report:	Checking	\$100.00
	Money Market	\$197,789.96

A motion to accept the Treasurer's Report was made by Chairman Cihlar, 2nd by Supervisor Porter.

Old Business:

A) Roads/Signs –

1. Supervisor Porter reported the County had scheduled a day for brush cutting and spraying on Shiloh, but it snowed that day. Will resume once weather permits. Brush will be cut and sprayed at the corner of Lake Lane and Shiloh. Estimated cost for one day of spray is \$280.00 – SBU agreed to pay half.
2. The 2013 Annual Road tour is scheduled for Saturday, April 13th, departing from 1976 Cty. Rd. U at 7:00 a.m.

B) Zoning/Permit Issues: None

New Business: None

County Board Activities: Susan Kohout reported the following:

- Money was set aside for the upcoming Cooper trial – an outside jury will be brought in and they need to be maintained.
- A new parks director was appointed
- A comparative analysis wage study is planned – a consultant will be brought in, estimated cost \$5,000.

Public Discussion: None

Other Correspondence:

Clerk Anschutz reported David Sautebin retired from the Planning Dept. effective March 1st. Zoning issues for the Town of Sturgeon Bay will be handled by Sue Vanden Langenberg.

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Chairman Cihlar reported on the "Accessibility Audit Report" from the State of Wisconsin Government Accountability Board – regarding onsite issues for our voting location. Among the findings and recommendations are:

- At least one van-accessible space is required based on the parking lot size. Recommendation is to combine two regular parking spaces using traffic cones and signage.
- Entrance door was not clearly marked.
- Sample ballot and voting instruction notice was not posted.
- Designated table/area with at least 19" of toe and knee clearance from front to back for accessible voting equipment (table for wheelchair access) is required.
- Rearrange accessible voting equipment to enable voter privacy.

Action plan to be completed and submitted by March 27, 2013.

Following review and payment of bills, a motion was made by Chairman Cihlar, 2nd by Supervisor Skup, to adjourn at 8:25 p.m. Motion was approved and carried.

Respectfully submitted,
Nancy Anschutz, Town Clerk
Approved April 1, 2013