

The Town of Sturgeon Bay called its monthly meeting to order at 7:30 p.m. on Monday, May 2, 2011 at the Knights of Columbus Hall, Chairman Dan Cihlar presiding.

Roll call indicated the following Board members present: Chairman Dan Cihlar, Supervisor Paul Skup, Treasurer Lynne Gustafson and Clerk Nancy Anschutz. Supervisor Porter was absent.

Minutes from the April meeting were read. A motion to approve the minutes as read was made by Chairman Cihlar, 2nd by Supervisor Skup.

Treasurer's Report was presented by Treasurer Lynne Gustafson

:	Checking	\$3,084.50
	Money Market	\$220,258.20

A motion to accept the Treasurers Report was made by Supervisor Skup, 2nd by Chairman Cihlar.

Old Business:

A) Roads/signs:

- 1) It was reported a tree was down on Silverdale Road, near the Dawidiuk property. The stump remains. Chairman Cihlar will stop and ask property owners to cut it back.
- 2) Chairman Cihlar received two calls that several TV's and computer monitors had been dropped off at Portage Park. The town will be responsible for the disposal costs.
- 3) Chairman Cihlar received a call from Roy Raynier on Big Creek Road that the culvert under his driveway was washing out, causing his driveway to cave in. The County reviewed the area to see who is responsible. They made contact with Soil & Water who confirmed the stream is a navigable stream, therefore a personal issue. The culvert serves private property, therefore responsibility belongs to the property owner.
- 4) Fahrner Asphalt Sealers made the following recommendations:
South Lake Michigan Dr. – Pot holes are caused by standing water, the lack of drainage. They suggest the road be swept and cleaned, then fill the potholes with spray patching. Board asked Roland DeLair to look at SLMD to see if his unit could fit and if so, submit an estimate. Fahrner estimates \$10,246.00 to crack seal various roads. A motion was made by Chairman Cihlar, 2nd by Supervisor Skup to proceed with crack sealing by Fahrner, estimated at \$10,246.00 and spray patching, not to exceed 2 days at an estimate of \$3,500 to \$4,000 per day. Spray Patching projects include: S. Lake Michigan Drive, Big Creek Rd., Lily Bay Rd, Ridge Road and Lake Lane.
- 5) Missing signs have been replaced and or corrected and the Portage Park sign has been put up.
- 6) MI-Tech submitted plans for review of the proposed utility construction in June for under ground fiber cables in the Town of Sturgeon Bay.

B) Zoning/Permit Issues:

- 1) Revised pages were handed out for zoning manuals.

C) Smart Growth Committee Report: Nothing to report.

D) Reval update: Board of Review scheduled for Monday, May 16th from 5:00 to 7:00 p.m.

New Business:

- A) The Fire Report for 2010 was handed out. Total number of calls in the Town of Sturgeon Bay in 2010 was 44; of which 18 were fire calls and 26 1st responder calls.
- B) A request was received from Nancy Fischer, DC Humane Society for a list of names and addresses of people in our town who have current dog licenses. Following discussion, the Board does not feel we should forward that information.
- C) A letter from DC Planning was read regarding hours of operation at the Premier Concrete Pit site on Tagge Road. They received complaints that crews were beginning work as early as 6:00 a.m. It was noted hours of operation are limited from 7:00 a.m. to 6:00 p.m. Monday thru Friday and 7:00 a.m. to 12:00 p.m. on Saturday. The Planning Dept. reminded Premier Concrete of those conditions. A question was raised about the maintenance of Tagge Road from heavy truck traffic. The Board asked the Clerk to check with the Planning Dept. to see if the heavy equipment owners have responsibility for repairing road damages.
- D) Several trees were reported down on the beach at Portage Park from recent heavy winds. Board will ask Supervisor Porter to review at the June meeting. Mike Peters offered to remove from the walking area.
- E) ATC will hold a public open house on May 5th, 3-7 p.m. at Stone Harbor to answer questions about the Canal-Dunn Road Electric Reliability Project. Landowners, public officials or interested parties are encouraged to attend.
- F) Following the 2011 Annual Meeting, the clerk will proceed with purchasing a copy machine for the town, not to exceed \$500.00 and also a town computer.

Public Discussion:

The SLMD Association extended an invitation to the Board to their Annual Meeting held on Memorial Weekend.

The Town received an invitation to attend the Annual DCEDC Annual Luncheon on Wed., May 25th.

The removal process of the invasive plant, Wild Parsnip, has begun from selected town right of ways.

Following review and payment of bills, a motion was made by Supervisor Skup, seconded by Chairman Cihlar to adjourn the meeting at 9:10 p.m. Motion was approved and carried.

Respectfully submitted,
Nancy Anschutz, Town Clerk

Approved June 6, 2011