

The Town of Sturgeon Bay called its monthly meeting to order at 7:30 p.m. on Monday, February 7, 2011 at the Knights of Columbus Hall, Chairman Dan Cihlar presiding.

Roll call indicated the following Board members present: Chairman Dan Cihlar, Supervisor Harry Porter, Supervisor Paul Skup, and Clerk Nancy Anschutz.

Minutes from January's meeting were read. A motion to approve the minutes as read was made by Supervisor Skup, 2nd by Supervisor Porter.

Treasurer's Report:	Checking	\$100.00
	Money Market	\$833,890.24

A motion to accept the Treasurers Report was made by Chairman Cihlar, 2<sup>nd</sup> by Supervisor Porter

**Old Business:**

A) Roads/signs:

- 1) Chairman Cihlar reported the deadline for reflective signs will be in 2012 and done in stages. The County will forward details as they become known.
- 2) Supervisor Porter reported a call advising of a dip developing on Ridge Road near the corner. It may be from roots under the road that have rotted. Board will review on the upcoming spring road tour.
- 3) Clerk Anschutz asked the Board if she needed to send bills for driveway snow plows now or hold until all charges for the season are in. The Board said she could wait and bill once in the Spring.
- 4) Gillen agreed to compensate the town \$2,000 for damages to Sand/Lake Lanes. Payment not yet received.

B) Zoning/Permit Issues:

- 1) Documentation was passed out on the Ordinance passed (2011-02) regarding the Sheard property on North Lake Michigan Drive. This ordinance changed the zoning district classification from Wetland to Single Family Residential on this single parcel. The Board did not feel enough time was given to respond. The Board asked the clerk to send a letter to the Zoning Dept. stating that concern.

C) Smart Growth Committee Report: Supervisor Skup reported the public meeting held on Jan. 25<sup>th</sup> to view and comment on the draft of the town's comprehensive plan was well attended. The final copy will be presented at the Annual Meeting on April 18<sup>th</sup>.

D) Public Walkway – South Lake Michigan Drive – Following discussion, the Board asked the clerk to send a letter to the Moore's asking them to remove their landscape stones in the walkway when weather permits. This request is based on results of a recent survey.

E) No update from Assessor Bill Gerrits on the reval in process. He will enter new data, photographs, and sketches over the next couple of months.

**New Business:**

- A) Greg Coulthurst, DC Soil & Conservation and Marne Kaeske, The Ridges Sanctuary, advised the Board on the dangers to the environment from the “*Wild Parsnip*” plant, prevalent in our town. This invasive plant is quickly spread by mowing. Mr. Coulthurst asked permission to work with the County regarding the towns schedule for mowing ditches in areas where this plant is located. He stated they are hopeful of grant funding to offset the costs and volunteer support. Early detection is important; a two year treatment process required.
- B) The clerk passed on a request from a couple to hold a wedding at Portage Park on Sunday, May 29<sup>th</sup>. This couple will not bring any items, therefore no garbage expected. The Board’s only concern was the parking. They asked the clerk to relay the message that one lane would need to be left open for thru traffic. The park will not be closed to the public.
- C) Brush/compost permits will be handled differently this year. Permit cost remains at \$25.00, however, to pick up compost will be an additional \$15.00 for a truck load amount. Permits are to be purchased at the City Street Dept. on 14<sup>th</sup> Ave. Office open M-F, from 7:00 a.m. to 3:30 p.m. Violators could be fined up to \$500.00.
- D) No one will attend the 2011 District Meeting this year.
- E) W-2’s and 1099’s were issued in Jan. by the clerk. A software program at a cost of \$39.00 was purchased to do these via the computer.

**Public Discussion:** None

Following review and payment of bills, a motion was made by Chairman Cihlar, seconded by Supervisor Porter to adjourn the meeting at 9:20 p.m. Motion was approved and carried.

Respectfully submitted,  
Nancy Anschutz, Town Clerk

**Approved March 7, 2011**