

The Town of Sturgeon Bay called its monthly Town Board meeting to order at 7:00 p.m. on Monday, November 1, 2021 at the Arle Memorial Hall (Former Knights of Columbus Hall), Chairman Dan Cihlar presiding.

Roll call indicated the following Board members present: Chairman Dan Cihlar, Supervisor Carol Schuster, Supervisor Paul Skup, Treasurer Lynne Gustafson, and Clerk Nancy Anschutz.

Meeting Minutes from the October 2021 meeting were read. A motion was made by Chairman Cihlar, 2<sup>nd</sup> by Supervisor Skup to approve the minutes as adjusted.

Treasurer Gustafson gave the following report:

Checking Account	\$72,385.72
Savings	\$66,040.60 **

\*\* Includes payment from American Rescue Plan Act (ARPA) of \$43,437.45

Supervisor Skup made a motion to approve the Treasurers Report, 2<sup>nd</sup> by Supervisor Schuster.

### **Old Business:**

#### Roads/Signs :

Lallemont Rd: John Propsom purchased end lot of gravel road and is having their driveway black topped. He asked if the town would consider making the shoulder wider at the end of Lallemont for snow plowing and/or large vehicles to turn around. Chairman Cihlar requested a quote from the DCHD to dig out and add gravel to widen the turn around. Estimated cost \$4,250.00. Chairman Cihlar made a motion, 2<sup>nd</sup> by Supervisor Skup to proceed with the county's estimate. All were in favor.

Tree cutting on Big Creek Road and Taube expected to be completed in December.

Chairman Cihlar reported Smejkal Road will be submitted for the TRIP application. A quarter (1/4) mile, paved and shouldered estimated to cost \$44,000.00.

The application for the discretionary (larger or 50%) TRIP-D program will be Mathey Road, from Cty. Road TT to Buffalo Ridge Trail, 1.7mile. Estimate for 2.5 inch of asphalt is \$178,700. A motion was made by Supervisor Skup, 2<sup>nd</sup> by Supervisor Schuster to proceed with applications for these two projects. All were in favor.

Chairman Cihlar will ask the County to fill a pothole on Smejkal Road. He will also ask the County to remove a 150 ft. length of gravel build up on one side of Taube Road.

Zoning/Permit Issues – Petition for Map Amendment on South Lake Michigan Drive by Thomas Staley. (Between 1935 & 1937) Request to rezone 400 sq. ft of wetland to single family residential in order to construct a driveway through the wetland to access upland area intended for construction of a home. Approvals have been received from the DNR and Army Corp. of Engineers. Following discussion, the Board went on record as supportive of request. The Board felt the project has been well engineered and a culvert under the drive will be installed.

DC Humane Society – No report for October activity received.

Host WTA-DC Unit Meeting – The Town of Sturgeon Bay will host the next Unit Meeting on Thursday, November 18, 2021.

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Continued - Resolution for Vacation of Portion of the Plat of Crommel's Grove – Following a lengthy discussion, a motion was made by Chairman Cihlar, 2<sup>nd</sup> by Supervisor Skup to approve a resolution to vacate a portion of a plat of Cromell's Grove. Supervisor Schuster opposed said resolution. Letters from Rich Propsom, Robert & Cheryl Meingast, Michael & Mary Biggs, and Mike and Janet Peters were received opposing said vacation. The proposed subdivision recorded in 1892 by T. J. Cromwell and Elizabeth Cromwell included proposed roadways that were never improved and do not receive any revenue from property tax. The next step for the applicants of this petition will be circuit court.

**New Business:**

WTA – Town Advocacy Council (TAC) – Annual membership fees are \$0.25 per person and supports expenses incurred for lobbying efforts to support towns. The Board elected not to join at this time.

Clerk Anschutz reached out to WTA's for advice about billing residents if the town is charged for water usage from fire calls. WTA said towns can recover expenses incurred and supplied a sample ordinance to use. A copy of this ordinance will be posted on the town website and a copy included with every tax bill mailed.

Clerk Anschutz shared an email from DC Land Use Services covering issues of violations of vegetation maintenance standards and also camping on private property. The Land Use Services Dept. is asking how they can get these messages out to residents. It was recommended a copy be put in with tax bills. Clerk Anschutz will try to work this out.

**County Board (CB) Update** - Representative Sue Kohout reported on the latest County Board activity, including:

- Acknowledged Michael Walker, a past County Board representative who passed away,
- Acceptance of a grant in the amount of \$190K to replace docks at the George Penny Park,
- Zoning Map Amendments.

**Public Discussion** - None

**Other Correspondence** – None

Following the review and payment of bills, a motion was made by Chairman Cihlar, 2<sup>nd</sup> by Supervisor Skup, to adjourn at 8:43 p.m.

Respectfully submitted,  
Nancy Anschutz, Town Clerk