

The Town of Sturgeon Bay called its monthly Town Board meeting to order at 7:00 p.m. on Monday, September 6, 2021, at the Arle Memorial Hall (Former Knights of Columbus Hall), Chairman Dan Cihlar presiding.

Roll call indicated the following Board members present: Chairman Dan Cihlar, Supervisor Carol Schuster, Supervisor Paul Skup, Treasurer Lynne Gustafson, and Clerk Nancy Anschutz.

Meeting Minutes from the August 2021 meeting were read. A motion was made by Chairman Cihlar, 2nd by Supervisor Schuster to approve the minutes as corrected.

Treasurer Gustafson gave the following report:

Checking Account	\$176,815.11
Savings	\$66,036.47**

** Includes payment from American Rescue Plan Act (ARPA) of \$43,437.45

Payment from SBU for a culvert share in the amount of \$1,246.94 has been received.

Supervisor Skup made a motion to approve the Treasurers Report, 2nd by Chairman Cihlar.

Old Business:

Roads/Signs :

Road sign at Buffalo Ridge Road and Buffalo Ridge Trail still missing.

Dead trees on Big Creek Road still need to be cut.

Chairman Cihlar reported the culvert on the west end of Mt. Olive is failing and needs to be replaced. Estimated cost to replace a 15" x 40 ft. culvert and repave estimated at \$5,511.00 by the DC Hwy. Dept. A motion by Supervisor Skup to replace the culvert was seconded by Supervisor Schuster.

Zoning/Permit Issues – None

Update on Crommel's Grove Survey – Rose Hayes handed out to the Board a copy of a "*Petition for Vacation of Portion of The Plat of Cromell's Grove Subdivision*" for the Boards review prior to October's Town Board meeting.

Invasive Treatment Plan for 2021 – Jason Wilke owner of Nature Care Ecological Consulting and Services completed the treatment of Phragmites and Japanese Knotweed in the Town of Sturgeon Bay. Cost was \$611.40. The Town will be reimbursed some money from County grants.

Accounting Services – A motion was made by Supervisor Skup, 2nd by Chairman Cihlar to proceed with Kerber Rose for payroll and accounting services. Cost for services estimated at \$550.00 per year.

Room Tax Increase – The ordinance and resolution approved in August were signed and will be legally posted. Room tax for DC will increase Jan. 1, 2022 to 8%.

DC Humane Society – A report was received for animals taken in from the Town of Sturgeon Bay in the month of July 2021. Six cats taken in, no dogs or other animals. Going forward, the DCHS will send a monthly activity report.

September 6, 2021

Page 2

New Business:

IRS Audit – Letter dated Aug. 23, 2021 states “discrepancy resolved”. Letter dated Aug. 30, 2021 from IRS-SSA states matter not resolved and will contact us within 60 days with a reply.

Host WTA-DC Unit Meeting – The Town of Sturgeon Bay is responsible to host the Unit Meeting on Thursday, November 18, 2021. The Board suggested reaching out to find a speaker that can explain how ARPA funds can be used.

Right-of-Way Stairway Construction – 1967 South Lake Michigan Drive. A request to use the right-of-way to install pre-formed concrete steps was discussed. The Board felt this request should be tabled until a response is received from the DNR or any other regulatory agency involved.

County Board (CB) Update - Representative Sue Kohout reported on the latest County Board activity.

- Acceptance of fingerprint device for juveniles.
- Add two canine units,
- Soil and Water’s 5-year plan,
- Review of compensation plans for county employees,
- Re-districting boundaries for DC following the 2020 census results.

Public Discussion - Bill Utley invited the Board to a ship canal hike on Thursday, Sept. 16th. Two-hour hike at 10:00 a.m. or 1:00 p.m.

Other Correspondence – None

Following the review and payment of bills, a motion was made by Chairman Cihlar, 2nd by Supervisor Skup, to adjourn at 8:18 p.m.

Respectfully submitted,
Nancy Anschutz, Town Clerk