

The Town of Sturgeon Bay called its monthly Town Board meeting to order at 7:00 p.m. on Monday, August 2, 2021, at the Arle Memorial Hall (Former Knights of Columbus Hall), Chairman Dan Cihlar presiding.

Roll call indicated the following Board members present: Chairman Dan Cihlar, Supervisor Carol Schuster, Supervisor Paul Skup, Treasurer Lynne Gustafson, and Clerk Nancy Anschutz.

Meeting Minutes from the July 2021 meeting were read. A motion was made by Supervisor Schuster, 2nd by Supervisor Skup to approve the minutes as read.

Treasurer Gustafson gave the following report:

Checking Account	\$137,677.32
Savings	\$66,036.47**

** Includes payment from American Rescue Plan Act (ARPA) of \$43,437.45

Supervisor Skup made a motion to approve the Treasurers Report, 2nd by Chairman Cihlar.

Old Business:

Roads/Signs :

Culvert on Sand Lane has been replaced.

Still waiting final bill for culvert replacement on South Lake Michigan Drive which will be co-shared with SBU.

The cost for additional work on Big Creek Road to remove dead ash trees in the right-of-way was estimated at \$4,475.00 by the DC Hwy. Dept. A motion was made by Chairman Cihlar, 2nd by Supervisor Skup to proceed with the additional work.

A couple of new potholes have surfaced on South Lake Michigan Drive. Chairman Cihlar will ask the county to repair.

Zoning/Permit Issues – None

Update on Crommel’s Grove Survey – Town and adjoining property owners will be notified when applicable.

Invasive Treatment Plan for 2021 – Jason Wilke has agreed to treat invasives in the town of Sturgeon Bay for 2021.

American Rescue Plan Act (ARPA) – Monies received in July 2021 for this program have been moved to the town’s saving account. Any expenditures that qualify for use need to be recorded and if no money spent according to DOR structure the money will eventually need to be returned.

Accounting Services – Following are two quotes received to provide accounting services for the town.

Green Stone – Estimated cost for services \$ 1,950.00 per year. (\$1,125 for payroll, \$100 per quarterly report, state and federal, two 1099’s and five W-2’ \$325.)

Kerber Rose – Estimated cost for services \$550.00 per year.

Still waiting for two additional quotes.

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Ordinance – Use of Explosive Materials – Clerk Anschutz presented the final draft of said ordinance. A motion was made by Chairman Cihlar, 2nd by Supervisor Skup to approve. All were in favor.

New Business:

Room Tax Increase – Chairman Cihlar made a motion, 2nd by Supervisor Schuster to proceed with the Resolution authorizing and approving the Intergovernmental Room Tax Agreement, Amendment Number Three – to increase room tax in Door County to 8% beginning on Jan. 1, 2022. Clerk Anschutz will have resolution available for signature at the September Town Board Meeting.

A motion was made by Supervisor Skup, 2nd by Chairman Cihlar to approve the Ordinance amending the provisions of the Town of Sturgeon Bay Room Tax Ordinance. Clerk Anschutz will have Ordinance available for signature at the September Town Board Meeting.

County Board (CB) Update - Representative Sue Kohout gave the following report on the latest County Board activity.

- Resolution in memory of Darrel Graf who served on County Board in the past,
- Resolution to Supervisor Laura Wotachek for her service to County Board,
- Financial Assistance received to resurface boat launch dock at the Forestville Dam County Park,
- Ad Hoc committee formed to facilitate redistricting in the county when 10-year census is completed.

Public Discussion - None

Other Correspondence – None

Following the review and payment of bills, a motion was made by Supervisor Schuster, 2nd by Supervisor Skup, to adjourn at 8:25 p.m.

Respectfully submitted,
Nancy Anschutz, Town Clerk