

The Town of Sturgeon Bay called its monthly Town Board meeting to order at 7:00 p.m. on Monday, July 5, 2021, at the Arle Memorial Hall (Former Knights of Columbus Hall), Chairman Dan Cihlar presiding.

Roll call indicated the following Board members present: Chairman Dan Cihlar, Supervisor Carol Schuster, Supervisor Paul Skup, Treasurer Lynne Gustafson, and Clerk Nancy Anschutz.

Meeting Minutes from the June 2021 meeting were read. A motion was made by Chairman Cihlar, 2<sup>nd</sup> by Supervisor Skup to approve the minutes as read.

Treasurer Gustafson gave the following report:

Checking Account	\$209,739.76**
Savings	\$22,599.02

\*\* Includes payment from American Rescue Plan Act (ARPA) of \$43,437.45

Supervisor Schuster made a motion to approve the Treasurers Report, 2<sup>nd</sup> by Supervisor Skup.

### **Old Business:**

#### Roads/Signs :

It was reported the Buffalo Ridge Road and Buffalo Trail sign is missing.

A call was received from Mike Anschutz that the culvert on Sand Lane has deteriorated causing a drop off on the edge of the road. Chairman Cihlar will ask the county highway department to replace with a new 30" culvert.

The DCHD will replace the patch on Silverdale Road in front of 27 Pines Golf Course. Reports received that the patch contains excessive tar.

Pot holes on Smejkal Road have been repaired.

Project on Big Creek Road to wedge, tack and overlay hot mix is completed.

Grass cutting of the ditches also completed.

Zoning/Permit Issues – The Board of Adjustments will hold a public hearing on July 13, 2021. Rich Propsom is appealing the decision of the DC Zoning Administrator related to alleged violations and nuisance issues at existing salvage yards on Canal Road and within Cromells Grove Plot.

Update on Crommel's Grove Survey – No update.

Policy from SBU regarding city water used to fight fires in the town - Beginning January 1, 2022, SBU will invoice the town if bulk water is used to fight fires in the Town of Sturgeon Bay. Fee will be a \$50.00 service charge and a charge for the volume of water used.

Invasive Treatment Plan for 2021 – Clerk Anschutz advised she contacted three local applicators and three applicators from the Green Bay area to treat invasives in 2021. As of this date, one response received advising they are not available to provide this service.

American Rescue Plan Act (ARPA) – Clerk Anschutz advised she applied for a DUNS number which was a requirement prior to applying for this relief package. Request for these recovery funds was submitted on June 11, 2021.

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Accounting Services – Clerk Anschutz has reached out to the following accounting service providers in the area.

Green Stone – Estimated cost for services \$ 1,950.00 per year. (\$1,125 for payroll, \$100 per quarterly report, state and federal, two 1099's and five W-2' \$325.)

Kerber Rose – Estimated cost for services \$550.00 per year.

Stangel – Not taking new customers at this time, recommend calling back in the fall.

Paul Georgia – Waiting for response.

Clerk Anschutz will continue to pursue more quotes.

**New Business:**

New Ordinance – Explosive Materials – Fire Chief Tim Dietman attended meeting and provided the town with a copy of the ordinance used by the City of Sturgeon Bay. Clerk Anschutz will revise and present to the Board at the August meeting.

Renew Liquor License for Rod & Gun Club – A motion was made by Chairman Chilar, 2<sup>nd</sup> by Supervisor Skup to approve this request. Motion was carried.

SD Business Association – A request was received for financial support from money received for room tax. Following discussion, the Board agreed to put this request on hold for now.

**County Board (CB) Update** - Representative Sue Kohout was not available for an update.

**Public Discussion** - None

**Other Correspondence** – None

Following the review and payment of bills, a motion was made by Chairman Cihlar, 2<sup>nd</sup> by Supervisor Skup, to adjourn at 8:40 p.m.

Respectfully submitted,  
Nancy Anschutz, Town Clerk