

The Town of Sturgeon Bay called its monthly Town Board meeting to order at 7:00 p.m. on Monday, June 7, 2021, at the Arle Memorial Hall (Former Knights of Columbus Hall), Chairman Dan Cihlar presiding.

Roll call indicated the following Board members present: Chairman Dan Cihlar, Supervisor Paul Skup, Treasurer Lynne Gustafson, and Clerk Nancy Anschutz. Supervisor Carol Schuster was absent.

Meeting Minutes from the May 2021 meeting were read. A motion was made by Chairman Cihlar, 2nd by Supervisor Skup to approve the minutes as corrected.

Treasurer Gustafson gave the following report:	Checking Account	\$173,808.03
	Savings	\$22,597.33

Supervisor Skup made a motion to approve the Treasurers Report, 2nd by Chairman Cihlar.

Old Business:

Roads/Signs :

Chairman Cihlar reported Fahrner has completed all crack sealing projects in the town.

Work on Big Creek Road to grade and compact, pave 2” hot mix and shoulder will be done sometime in June, along with applying chips and tar to potholes on Smejkal Road.

Chairman Cihlar will ask the County to put us on the list for ditch mowing.

Zoning/Permit Issues – Conditional Use Permit application from Richard Wilke to construct seven storage facility buildings on 6.6 acre parcel at 3658 N 18th Ave. is supported by the Town Board. The Board feels the use fits the area and there is a demand for this service. Request uncontested by Town Board.

Neighbor Complaints on Canal Road – Rich Propsom advised an appeal will be filed with the Board of Adjustment regarding the response to the alleged zoning and nuisance issues related to junk-salvage yard use in the Canal Road area.

Update on Crommel’s Grove Survey – Rose Hayes advised their legal counsel is making an easement change, therefore report not yet finalized.

Water Bill from SBU for water used to fight a fire in the Town of Sturgeon Bay – SBU agreed to waive a bill received in April for \$204.60, however, they will put together a procedure and forward to the town in the near future.

Invasive Treatment Plan for 2021 – Clerk Anschutz advised three local applicators to treat invasives were contacted for pricing but no responses were received. Clerk then sent request for price to three applicators in the Green Bay area and asked for response by June 20th.

New Business:

Town Representative for the DCTZC – Keli Groenfeldt reported the group lobbying to increase the DC room tax from 5.5% to 8% currently has support from 10 municipalities, three more are needed to move ahead. She also advised the towns portion that would be owed would be due Feb. 1st of 2022.

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Explosive Materials Ordinance Recommended by the SBFD- Assistant Fire Chief Kaitlyn Montevideo presented a sample ordinance covering the use of explosive materials, including blasting, fireworks and sprinkler system permits. Clerk Anschutz will put together a draft and forward to the FC and AFC for review before final review by the Town Board.

Accounting Services – The IRS is doing an audit of the town’s transmittal in 2018. Our accounting services have been handled by Kay Englebert for several years, however she does not have the time anymore to oversee our needs. Clerk Anschutz asked if there were any recommendations for another accounting service. Anschutz will reach out to local accounting firms to get estimated pricing.

Liquor License Renewal – A motion was made by Chairman Cihlar, 2nd by Supervisor Skup to renew the liquor license for 27 Pines Golf Course.

County Tax Collection – An intergovernmental Agreement was signed so the Door County Treasurer can continue collecting tax collections for our town.

County Board (CB) Update - Representative Sue Kohout provided an update of CB activities:

The following resolutions were approved:

- Proceed with development of residential options for sexually violent persons in DC,
- Plan for archival storage uses for Museums and Library including Miller Art Center,
- Grant received to monitor and control phragmites and reed canary grass on Plum Island,
- Town of Brussels map amendment to rezone two parcels,
- Support reauthorization of the Knowles-Nelson Stewardship Program,
- Review amended changes to HIPAA policies and procedures.

Public Discussion - None

Other Correspondence – Clerk passed out Sheriff’s Incident report from Jan through April 2021 of activity in the Town of Sturgeon Bay.

Following the review and payment of bills, a motion was made by Chairman Cihlar, 2nd by Supervisor Skup, to adjourn at 9:05 p.m.

Respectfully submitted,
Nancy Anschutz, Town Clerk